

Students under the age of 18 must be accompanied by a parent or legal guardian during enrollment.

ALL students must complete the attached forms in the Registration Packet:

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| _____ Open Enrollment Application, if applicable | _____ Arizona Residency Documentation Form |
| _____ Student Data Sheet (yellow copy) | _____ Student Health Update Form |
| _____ Home Language Survey (pink copy) | _____ Indian Student Eligibility Cert. & JOM Forms, if applicable |
| _____ Record of Prior Special Programs Form | _____ Course Selection Worksheet for Correct Grade Level |
| _____ Student Housing Form | |

The following information must be provided at the time of registration:

- Completed Registration Packet
- Photo I.D. of guardian registering the student. (Example: current Driver's License).
- Proof of Arizona residency – One of the following must be submitted:
 - Valid Arizona driver's license, Arizona identification card, or Arizona motor vehicle registration
 - Valid Arizona Address Confidentiality Program authorization card
 - Property deed, mortgage documents, property tax bill, rental agreement or lease, current utility bill (water, electric, gas, cable, phone)
 - Bank or credit card statement, W-2 wage statement, or payroll stub
 - Certificate of tribal enrollment or other identification issued by a recognized Indian tribe, or other documentation from a state, tribal, or federal agency (Social Security Administration, Veterans' Administration, Arizona Dept. of Economic Security, etc.)
 - If the student resides outside the school's attendance boundaries, an online Open Enrollment Application (www.tempeunion.org/TUHSDOpenEnrollApplication) must be completed. Please provide proof of Open Enrollment **acceptance** prior to registering your child.
- Birth Certificate – The person enrolling a student (except for homeless students) in the school for the first time, will be asked to produce a certified copy of the child's birth certificate. If one is not provided at the time of registration, a certified copy must be provided to the school within thirty (30) days. In addition, the Arizona Interscholastic Association (AIA) requires that the original or certified copy of the birth certificate be shown to the Athletics and/or Activities Department(s).
- Proof of Custody or Guardianship, if applicable – One of the following must be submitted:
 - Custody Papers
 - Arizona Court Appointed Guardianship Papers or Tribal Court Appointed Guardianship
 - Documentation from the Superior Court of Arizona showing the pending court date for your Guardianship hearing. Final papers must be provided within one week of the hearing date.
- IMMUNIZATION RECORDS** – Student **must** have proof of immunizations for the following before enrolling:
 - 1) Document signed by physician, physician's office, health provider or former school record with signature.
 - 2) Tetanus (DTaP, DTP, Td)- There must be at least 4 vaccination dates.
 - 3) Tdap- Must have received Tdap (tetanus booster with pertussis protection) after the age of 11 years.
 - 4) Polio-4 doses after 6 weeks of age; 3 doses if at least one dose was given after 4 years of age.
 - 5) MMR- Measles, Mumps, Rubella- 1st MMR must be after the first birthday; 2 doses are required.
 - 6) Hepatitis B- 3 doses are required. (See school nurse or <https://www.azdhs.gov/phs/immunization/> for details).
 - 7) Varicella (Chicken Pox, VZV)- If dose is given under the age of 13, only one is required. If the dose is given over the age of 13, two are required. The history of the Chicken Pox disease must be previously documented to be acceptable.
 - 8) Meningococcal- One vaccine after the age of 11 years.

Additional Information Required for Current High School Students 9-12 Grade

- Withdrawal Papers – Official withdrawal documents and transfer grades.
- Unofficial Transcripts, Discipline and Attendance Records (must be provided).
- Junior & Senior Arizona residents must provide test scores (AzMERIT, AIMS Science, Civics). Junior or Senior students transferring from out-of-state will be required to provide state (reciprocal) exam scores from their prior state of residence.
- Native American students may qualify for assistance and will need to complete Forms 506 and/or 305.

Note: High School personnel may request a statement of promotion for 8th grade students enrolling as 9th graders and Gifted scores, if applicable.

If you have any questions, please contact your home school.