

Tempe Union High School District Coach Requirements

****Starting in the school-years 2017/18**

2.6 RESPONSIBILITY OF SCHOOL ADMINISTRATORS

2.6.6 On an annual basis, the school athletic director **shall** attend the AIA Athletic Director Information Meeting to be held each April. Failure to comply will subject the member school to possible penalty (16.1).

2.6.7 On an annual basis, each varsity head coach **shall** attend the AIA Head Coaches Information Meeting to be held at the beginning of each season of sport. Failure to comply will subject the member school to possible penalty (16.1).

HEAD VARSITY (TEACHER) COACH PAID BY TUHSD

All Head Varsity Coaches PAID BY TUHSD shall have valid

- A valid Arizona teaching certificate (Start pay at Head coach stipend rate of pay) or
- A valid Arizona substitute certificate (Start pay at Head coach stipend rate of pay) or
- A valid Arizona Department of Education Athletic Coaching Certificate:
<http://www.azed.gov/educator-certification/certificate-requirement/teaching-certificate/>
(Start pay at Assistant coach stipend rate of pay) or
- A valid National Federation of High Schools Certified Interscholastic Coach includes Level 1 and Level 2 National Certification Requirements: (Start Pay at Assistant Coach rate of pay)

NFHS LEVEL 1 COURSES REQUIRED:

- ✓ Concussion in Sports (AIA requirement)
- ✓ Fundamentals of Coaching (AIA requirement)
- ✓ First Aid, Health and Safety (AIA requirement)
- ✓ Sport-specific course or teaching sport skills if sport is not offered (AIA requirement) (**If hired AFTER 2016-17 school-years**)
- ✓ Heat Illness Prevention (**If hired AFTER 2016-17 school-years**)
- ✓ Hazing, Bullying and Inappropriate Behavior (Added April 2017, if hired AFTER 2016-17)

**AND a valid DPS fingerprint clearance card required for all paid coaching positions regardless of funding source prior to services.

ASSISTANT COACH PAID TO SUPERVISE i.e. (Fr/JV head coach)

Certification Requirements for Varsity, JV and FRESHMAN Head Coaches that must be completed within forty five (45) days from the date of hire.

- A valid Arizona teaching certificate (**Start pay at Assistant coach stipend rate of pay**) or
- A valid Arizona substitute certificate (**Start pay at Assistant coach stipend rate of pay**) or
- A valid Arizona Department of Education Athletic Coaching Certificate: <http://www.azed.gov/educator-certification/certificate-requirement/teaching-certificate/> (**Start pay at Assistant coach stipend rate of pay**) or
- A valid National Federation of High Schools Certified Interscholastic Coach includes Level 1 and Level 2 National Certification Requirements: (**Start Pay at Assistant Coach rate of pay**)

Completion of Level 1 National Certification Requirements:

- ✓ Concussion in Sports
- ✓ Fundamentals of Coaching
- ✓ First Aid, Health and Safety
- ✓ Sport-specific course or teaching sport skills if sport is not offered (**If hired after 2016-17**)
- ✓ Heat Illness Prevention (TUHSD requirement)
- ✓ Hazing, Bullying and Inappropriate Behavior

And Level 2 National Certified Course Requirements

- ✓ Strength and Conditioning
- ✓ Teaching and Modeling Behavior
- ✓ Engaging Effectively with Parents (FREE)
- ✓ Sportsmanship
- ✓ First Aid, Health and Safety for Coaches
- ✓ Two Additional courses (Your choice)

**AND a valid DPS fingerprint clearance card required for all paid coaching positions regardless of funding source prior to services.

LOWER LEVEL ASSISTANT COACH ONLY PAID BY TUHSD and/or ESI (no supervisory permission: Coach is not certified per TUHSD)

COURSES REQUIRED: Certification Requirements for Varsity, JV and FRESHMAN Coaches within forty five (45) days from the date of hire.

LEVEL 1:

- ✓ Concussion in Sports
- ✓ Fundamentals of Coaching
- ✓ First Aid, Health and Safety
- ✓ Sport-specific course or teaching sport skills if sport is not offered
(If hired AFTER 2016-17 school-years)
- ✓ Heat Illness Prevention **(If hired AFTER 2016-17 school-years)**
- ✓ Hazing, Bullying and Inappropriate Behavior

****AND** a valid DPS fingerprint clearance card required for all paid coaching positions regardless of funding source prior to services.

TUHSD COACH PAID BY ESI

(coach only and coaches who are substitutes)

Certification Requirements for Varsity, JV and FRESHMAN Head Coaches that must be completed within forty five (45) days from the date of hire.

- A valid Arizona teaching certificate (**Start pay at head coach stipend rate of pay**) or
- A valid Arizona substitute certificate (**Start pay at head coach stipend rate of pay**) or
- A valid Arizona Department of Education Athletic Coaching Certificate: <http://www.azed.gov/educator-certification/certificate-requirement/teaching-certificate/> (**Start pay at head coach stipend rate of pay**) or
- A valid National Federation of High Schools Certified Interscholastic Coach includes Level 1 and Level 2 National Certification Requirements: (**Start Pay adjusted to appropriate Assistant Coach rate of pay**)

Completion of Level 1 National Certification Requirements:

- ✓ Concussion in Sports
- ✓ Fundamentals of Coaching
- ✓ First Aid, Health and Safety
- ✓ Sport-specific course or teaching sport skills if sport is not offered (**If hired after 2016-17**)
- ✓ Heat Illness Prevention (TUHSD requirement)
- ✓ Hazing, Bullying and Inappropriate Behavior

And Level 2 National Certified Course Requirements

- ✓ Strength and Conditioning
- ✓ Teaching and Modeling Behavior
- ✓ Engaging Effectively with Parents (FREE)
- ✓ Sportsmanship
- ✓ First Aid, Health and Safety for Coaches
- ✓ Two Additional courses (Your choice)
- ****AND a valid DPS fingerprint clearance card required for all paid coaching positions regardless of funding source prior to services.**

TUHSD Volunteer Coach Requirements

Complete within forty five (45) days from the date of volunteer

- ✓ Concussion in Sports (No Costs)
- ✓ Hazing, Bullying and Inappropriate Behavior
- ✓ Complete Tempe Union High School District Fingerprint requirements prior to any contact with student program, practices or supervision.

COACH CERTIFICATION RESPONSIBILITIES

- Varsity, JV, and Freshman SUPERVISORY (See AD) must complete required NFHS courses within forty-five (45) days from the date of hire.
- Assistant and volunteer coaches must complete required NFHS courses within forty-five (45) days from the date of hire.
- The Certified coach who is paid by TUHSD is responsible to submit his/her Level 1 and Level 2 NFHS course certificates to the office of the principal or his/her designee and send to the Tempe Union Human Resources department.
- An Assistant Coach who is paid by TUHSD and supervise athletes is responsible to submit his/her Level 1 and Level 2 NFHS course certificates to the office of the principal or his/her designee and send to the Tempe Union Human Resources department.
- The ESI and Substitute Certified coach must submit his/her Level 1 and Level 2 NFHS course certificates to ESI.
- An Assistant coach who is not in a supervisory role must submit Level 1 (NFHS Accredited requirements) to TUHSD Human Resources.
- The Coach will not be paid until all certification requirements are submitted to the site administrator and to the Human Resources office of the Tempe Union High School District or to ESI for all substitute coaches or Coach Only coaches.
- ALL COACHES PAID BY TUHSD MUST HAVE A VALID DPS FINGERPRINT ON FILE WITH THE TUHSD HR DEPARTMENT BEFORE SERVICES ARE PROVIDED.
- ALL COACHES PAID BY ESI MUST HAVE A VALID DPS FINGERPRINT CARD ON FILE WITH ESI BEFORE SERVICES ARE PROVIDED.
- ALL VOLUNTEERS MUST HAVE COMPLETED THE TUHSD FINGERPRINT PROCESS BEFORE SERVICES ARE PROVIDED.

Spirit Line/ Cheer/ Dance Coach Requirements

AACCA Safety Certification Course & NFHS Rules Interpretation Course CHANGES FOR 2016-2017 SEASON

A Coaches Conference will be held not only providing the NFHS AIA Rules and AACCA, but other courses and chances for coaches to network

Renewing coaches can take their NFHS Rules Course through a webinar and renew their AACCA through the AACCA website

Newly Hired Coaches (did not take any courses through the AIA for the 2014-2015 season)

MUST take their courses **in-person, through the AIA-NO EXCEPTIONS**

- **AACCA Safety Certification** is valid for **FOUR YEARS (Cost: \$75)**

- This course may be taken online (www.nfhslearn.com) **only if the following criteria is met:**

o Spirit line coach is renewing certification and has taken the course prior through the AIA.

*** NOTE: ALL NEWLY HIRED coaches (non-renewal) MUST attend the course in person through the AIA.**

- **NFHS Spirit Rules Course** must be taken **EVERY YEAR (Cost: FREE)**

- This course will be taken online through a webinar **only if the following criteria is met:**

o Spirit line coach attended the NFHS Spirit Rules Course in 2010 through the AIA.

*** NOTE: ALL NEWLY HIRED coaches (non-renewal) MUST attend the course in person through the AIA.**

**** NOTE: All Spirit line coaches MUST also take the NFHS Concussions in Sports FREE online course at www.nfhslearn.com **** (This is a one time completion course)

- ✓ Concussion in Sports (AIA requirement)
- ✓ Fundamentals of Coaching (AIA requirement)
- ✓ First Aid, Health and Safety (AIA requirement)
- ✓ Heat Illness Prevention (**If hired AFTER 2016-17 school-years**)
- ✓ Hazing, Bullying and Inappropriate Behavior(Added April 2017, if hired AFTER 2016-17)

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The online registration form can be found at http://aiaonline.org/activities/spirit_lines.php. If you are a

What to do:

1. Find a date that is good for you to take the AACCA Safety Certification Course and/or the NFHS Spirit Rules Interpretation Course. **(Keep in mind that your team will NOT be allowed to stunt/tumble or compete (from the first week of permissive football-August 1) until ALL Spirit line coaches have taken the two required courses and completed the Concussions in Sports online course.)**

2. Fill out the Registration Form online at: http://www.aiaonline.org/activities/spirit_lines.php

3. **EMAIL** your Purchase Order to spirit@aiaonline.org by the **DEADLINE DATE**.

**** NOTE: You will NOT be allowed to register AFTER THE DEADLINE DATE POSTED FOR EACH SESSION ****

4. **PAYMENT:** Please bring payment with you on the COURSE DATE **(DO NOT MAIL PAYMENT)**

5. **NOTE:** If you are already AACCA Safety Certified, you will just need to supply a copy of your certification to your Athletic Director and take the NFHS Spirit Rules Course ONLY.

6. A confirmation email will be sent to each registered coach with more details **after each deadline**.

**(AACCA Safety Certification is valid for FOUR YEARS;
NFHS Rules Course must be taken ANNUALLY, EVERY CALENDAR SCHOOL YEAR)**

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