



DUAL ENROLLMENT

Registration Steps for NEW STUDENTS

1 GET ADMITTED – NEW STUDENTS

Visit admissions.maricopa.edu and click **START NEW APPLICATION**.

Follow instructions until you receive a **Student ID Number and MEID**

Having trouble?

Call Admissions, Records and Registration at 480.517.8540

Student ID Number: 3 _____

MEID (Username): _____

Maricopa Email: _____

Password: _____

You will be asked to submit your ID. Acceptable forms of identification:

- Arizona State ID, Arizona driver's license or passport
- High school ID and birth certificate

Submit via e-form at: <https://goo.gl/bteim1> or in-person at Rio Salado College, Tempe location.

2 TAKE THE PLACEMENT TEST

Math and English 101 courses require college placement testing. Other courses may require a reading placement test.

You will need your **student ID number** and **picture ID** to take placement tests. Testing is offered at all MCCCDC campuses and may be offered at your high school.

For more information and to prepare for testing, visit: www.riosalado.edu/programs/dual/PlacementTesting

3 SUBMIT FINANCIAL RESPONSIBILITY/ CONSENT FORM

Parents of students under the age of 18: visit <https://goo.gl/dvVsCw> to fill out and submit the Financial Responsibility/Consent form.

**Please allow 3-5 business days for processing*

4 REGISTER FOR CLASSES

Students can enroll in class(es) after making sure all pre-enrollment requirements have been met and processed.

- Visit my.maricopa.edu and log in to the **STUDENT CENTER** using your MEID and password
- Click on **Add a Class**. Then **Select Term**. Enter the 5-digit course number supplied by your teacher for your dual enrollment class.

A list of Dual Enrollment courses offered by school is available at www.riosalado.edu/dual.

5 PAY TUITION AND FEES

Tuition is \$85 (in-state) per credit plus a \$15 registration fee per semester. Payment is due upon registration. Students will be dropped from courses every Monday for non-payment.

Payment options:

- **Online:** click on **My payment options/manage my payment plan** in your **STUDENT CENTER**
 - Pay in full or set up payment plan

- **Phone:** call the Cashier's Office at 480.517.8330

- **In-person:** Rio Salado College, 2323 W. 14th St., Tempe, AZ 85281 – 2nd floor

Tuition Assistance is available for students based on financial need. For more info visit: www.riosalado.edu/programs/dual/Pages/Maricopa-Grant-Application.aspx





DUAL ENROLLMENT

Registration Steps for RETURNING STUDENTS

1 TAKE OR RETAKE A PLACEMENT TEST

Need to take or retake the placement test for Math, English or Reading?

You will need your **student ID number** and **picture ID** to take the test. Testing is offered at all MCCCDC campuses or may be offered at your high school.

For more information and to prepare for testing, visit:
www.riosalado.edu/programs/dual/PlacementTesting

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HAVE QUESTIONS, ISSUES OR NEED ASSISTANCE?



Visit:
www.riosalado.edu/dual



Call:
Admissions and Records: 480.517.8540
Dual Enrollment: 480.517.8080



Check with your school:
For a Dual Enrollment Liaison



MARICOPA
COMMUNITY COLLEGES

The Maricopa County Community College District (MCCCDC) is an EEO/AA institution and an equal opportunity employer of protected veterans and individuals with disabilities. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, age, or national origin. A lack of English language skills will not be a barrier to admission and participation in the career and technical education programs of the District.

The Maricopa County Community College District does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs or activities. For Title IX/504 concerns, call the following number to reach the appointed coordinator: (480) 731-8499. For additional information, as well as a listing of all coordinators within the Maricopa College system, visit <http://www.maricopa.edu/non-discrimination>.