

Requested Site(s): Corona del Sol Desert Vista Marcos de Niza McClintock  
Mountain Pointe Tempe High Compadre District Office

Requesting Organization: \_\_\_\_\_ For-profit 501(c)3 Other  
Contact Name: \_\_\_\_\_ Legal Rep. Name: \_\_\_\_\_  
Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Primary Phone: \_\_\_\_\_ Primary email address: \_\_\_\_\_  
Secondary Phone: \_\_\_\_\_ Secondary email address: \_\_\_\_\_

Event Name: _____	SPACE RESERVE TIME	ACTUAL EVENT TIME
Expected Attendance: _____	Start End	Start End
Date: _____ Room(s): _____	_____/_____	_____/_____
Date: _____ Room(s): _____	_____/_____	_____/_____
Date: _____ Room(s): _____	_____/_____	_____/_____
Date: _____ Room(s): _____	_____/_____	_____/_____
or		
Date Range: _____ M T W Th F Sat	Start Time:	End Time:

**Notes:** \_\_\_\_\_

## FACILITY SPACE - *Please check the appropriate boxes*

### CAFETERIA AND CLASSROOM FACILITIES

Cafeteria Main Faculty Concession Stand: Stadium: Home Visitor Gym  
Classroom #(s):  
Other:

### AUDITORIUM FACILITIES

Auditorium Choir Room Orchestra Room Restroom  
Auditorium Pods A B Drama Room Lecture Hall  
Band Room Dressing Room Make-up Room  
Other:

### ATHLETIC FACILITIES

Baseball Fields: V JV Freshman Restroom Track  
Dance Room Softball Fields V JV Freshman Weight Room  
Gym: Large Annex Stadium Wrestling Room  
Locker Room Stadium Lights  
Practice Fields: N S E W Tennis Courts  
Other:

### EQUIPMENT

Connection Cord Proxima / Projector Table(s) # Location:  
Desktop Podium  
Laptop Screen Chair(s) # Location:  
Microphone(#) Scoreboard  
PA System Other:  
Piano Other:

### PERSONNEL

Auditorium Manager  
Custodian  
Security  
Site Supervisor  
Student Tech.  
Ticket Seller/Taker

Signature \_\_\_\_\_ Date \_\_\_\_\_ Administrator Signature \_\_\_\_\_